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GOVERNOR

NEAL MIYAHIRA
DIRECTOR

WAYNE H. KIMURA
DEPUTY DIRECTOR

EMPLOYEES' RETIREMENT SYSTEM
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STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
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ADMINISTRATIVE AND RESEARCH OFFICE
BUDGET, PROGRAM PLANNING AND
MANAGEMENT DIVISION
FINANCIAL ADMINISTRATION DIVISION

November 9, 2000

FINANCE MEMORANDUM MEMO NO. 00-31

TO: All Department Heads

FROM: Neal Miyahira
Director of Finance

SUBJECT: Department of Budget and Finance FB 2002-03 Budget Recommendations

Attached are our preliminary recommendations on your department's FB 2002-03 budget submittal. Not included in our recommendations are your information technology requests, which are still pending review. Be apprised that the recommendations may be subject to further review and revisions.

Please review the attached recommendations and determine if there is a need to meet with the Governor. If there is a need, please call my secretary, Maria Quartero, at 6-1518, by noon Monday, November 13, 2000, indicating the specific items/issues to be discussed.

Meetings with the Governor will be scheduled for November 16 or 17; we will inform you of your meeting date and time. If no response is received by noon Monday, November 13, 2000, we will assume that you concur with our recommendations.

Your staff should contact the appropriate budget analyst in this office if there are questions regarding the attached worksheets.

Thank you for your cooperation in this matter.

Attachment(s)

c: Honorable Benjamin J. Cayetano
Mr. Sam Callejo